



**CLIFTON ARB MEETING
THURSDAY, JUNE 26, 2024, 7:30 PM
WAYNE H. NICKUM MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VIRGINIA 20124**

Present: Royce Jarrendt, Chair; Mary Hess, Town Council Representative; Phyllis Lovett; Dwayne Nitz; Jeff Stein
Staff: Kerrie Gogoel, Town Clerk
Absent: Phoebe Peterson; Geri Yantis

The Regular Meeting was called to order by Chair Jarrendt at 7:30PM.

1. Approve the Previous Minutes
 - **Chair Jarrendt moved to approve the November 2024 meeting minutes as presented, the motion was seconded by Member Nitz, and Members Hess, Lovett, and Stein abstained. The motion was approved by poll, 2-0-3.**
2. Residential Applications
 - a. 12638 School Street
 - It was noted that the application listed that windows will be wood or composite and that should the applicants choose to look for a composite window, then they will need to return to ARB for new approval.
 - **Member Lovett made a motion to approve the application with the amendment to remove the reference to compositive windows. The motion was seconded by Member Hess. Member Stein abstained due to personal connection to the applicant and Chair Jarrendt abstained due professional connection to the project. The application was approved with the aforementioned amendment 3-0-2.**
3. Adjournment
 - **Member Lovett made a motion to adjourn the meeting, which was seconded by Member Hess and approved by poll, 5-0.**